

PRIVACY POLICY – Argo Poland website

1. The Institute of Oceanology of the Polish Academy of Sciences, based in Sopot, respects the privacy of users of the Argo Poland website. We want everyone who visits this site to know exactly how they can protect their privacy. Therefore, we encourage you to read our Privacy Policy.
2. Pursuant to Article 13(1–2 (data collected directly) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), we hereby inform you that we have introduced and comply with the document entitled **“Information Security Policy.”**
3. In accordance with the provisions of this Policy, the controller of your personal data is the **Institute of Oceanology of the Polish Academy of Sciences, with its registered office in Sopot**, ul. Powstańców Warszawy 55, 81-712 Sopot, entered in the Register of Scientific Institutes under number RIN -VII-14/98, with NIP: 585-100-48-39, REGON 000632467.
4. We have appointed a Data Protection Officer. In all matters related to the protection of personal data, you can contact us by e-mail: iodo@iopan.pl or in writing to the address of our registered office indicated above.
5. By using the website, you accept the terms of the Privacy Policy.
6. We collect your personal data:
 - a) to conclude a contract based on your interest in our offer (based on Article 6(1)(b) of the GDPR);
 - b) for the purpose of performing and on the basis of the contract, when we have concluded it (based on Article 6(1)(b) of the GDPR);
 - c) for analytical purposes, which is the implementation of our legitimate interest in this matter (based on Article 6(1)(f) of the GDPR);
 - d) for archival (evidential) purposes, which is the pursuit of our legitimate interest in securing information in case of a legal need to prove facts (based on Article 6(1)(f) of the GDPR);
 - e) for the purpose of possible establishment, investigation or defense against claims, which is the implementation of our legitimate interest in this matter (basis from Article 6(1)(f) of the GDPR);
 - f) for the purpose of conducting satisfaction surveys, which is in our legitimate interest to determine the quality of our service (based on Article 6(1)(f) of the GDPR);
 - g) in order to offer you products and services directly, if you request it (based on Article 6(1)(f) of the GDPR).
7. We collect your personal data such as:
 - a) surname;
 - b) first name;
 - c) e-mail address;
 - d) IP address;
 - e) professional or personal affiliation (company, association, university, etc.).

8. We collect personal data in the following cases:
 - a) when browsing the website;
 - b) when registering for an event;
 - c) when expressing interest.
9. You have the right to object to the processing of your data at any time. We will stop processing your data unless we can demonstrate that we have compelling legitimate grounds for processing your data that override your interests, rights, and freedoms, or your data is necessary for us to potentially establish, pursue, or defend legal claims.
10. You have the right to object to the processing of your data for direct marketing purposes at any time. If you exercise this right, we will stop processing your data for this purpose.
11. Your personal data resulting from the conclusion of a contract with us will be processed for the duration of our cooperation and subsequently for the period required by applicable law or until the limitation period for any claims has expired.
12. We may process data for direct marketing purposes until you object to its processing for this purpose or we determine that it is out of date.
13. Your personal data may be disclosed to: our business partners, service providers, technicians, and other persons involved in the project.
14. Your data may also be accessed by our subcontractors (processors), e.g., accounting, law, IT, claims adjusters, marketing agencies.
15. Our partners are mainly based in Poland and other countries of the European Economic Area (EEA). We do not cooperate with entities that do not guarantee adequate protection of personal data, in particular with entities from the EEA that do not comply with the requirements of the GDPR and our privacy policy.
16. In accordance with the GDPR, you have the following rights:
 - 1) the right to access your data and receive a copy thereof;
 - 2) the right to rectify (correct) your data;
 - 3) the right to erase data, restrict data processing;
 - 4) the right to object to the processing of your data;
 - 5) the right to transfer your data;
 - 6) the right to lodge a complaint with a supervisory authority.
17. Providing data is voluntary, but necessary to conclude a contract or present a commercial offer.
18. We collect all data in two ways:
 - 1) Information provided voluntarily by the user,
 - 2) Information obtained during the use of the website - this may include:
 - a) Information in server logs - our servers automatically record data such as the page request sent by the user, the date and time of the request, device data (e.g., hardware model), browser type, browser language, operating system type, IP address, and cookies.
 - b) IP address - every computer connected to the Internet is assigned a unique number, i.e., an IP address. Based on this, it is possible, for example, to identify the country from which a given user is connecting to the network.
 - c) Cookies - small text files sent by a website visited by an Internet user to the user's device (computer, smartphone, etc.).

19. We use cookies to:

- 1) make it easier for users to use the website - cookies recognize the user's device and display the website accordingly, tailored to their individual needs,
 - 2) create anonymous website statistics - this allows us to better understand the expectations of our users and develop the website to make it even more user-friendly.
21. The cookies used by the Argo Poland website are anonymous and do not store any personal data of our users or any other information that would allow their identification in the system. Cookies are automatically deleted when the browser is closed.
22. Persistent cookies are used to store necessary information between sessions. These types of cookies are stored to indicate that the user has read the cookie policy and to hide the message about this policy. They remain on the computer until they expire or are deleted by the user.
23. Most often, web browsers allow cookies to be stored on the user's computer or smartphone by default, but Internet users can manage cookies themselves, including blocking these files. All you need to do is select the option to reject cookies in your browser, but then some features of the website may not work properly.
24. We comply with the Act of May 10, 2018 on the protection of personal data.
25. We are aware that we are responsible for protecting the data entrusted to us by users. We take security issues very seriously. Therefore, we make every effort to protect the Argo Poland website from unauthorized access by third parties and we control our methods of collecting, storing, and processing information. We only grant access to data to those employees and entities who need to have access to it in order to process it solely for the purposes described in the Privacy Policy.
26. In line with the basic idea of the Internet, we place links to other websites on the website. However, we are not responsible for the privacy policies of these websites. We encourage you to familiarize yourself with the rules applicable there after moving to another website.

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